

**CITY OF YORK COUNCIL  
SUMMONS**

All Councillors, relevant Council Officers and other interested parties and residents are formally invited to attend the **Annual Meeting** of the **City of York Council** at **The Guildhall, York**, to consider the business contained in this agenda on the following date and time

**Thursday, 26 May 2016 at 11.00 am**



# **A G E N D A**

## **1. Declarations of Interest**

At this point, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

## **2. Appointment of Lord Mayor**

To appoint a Lord Mayor for the 2016/17 Municipal Year.

## **3. Appointment of Sheriff**

To appoint a Sheriff for the 2016/17 Municipal Year.

## **4. Appointment of Deputy Lord Mayor**

To appoint a Deputy Lord Mayor for the 2016/17 Municipal Year.

## **5. Formal Business of Council - Allocations to Seats and Appointments to the Council Structure and Outside Bodies 2016/17 (Pages 3 - 52)**

To receive a report which asks Council to:

- (i) Agree the allocation of seats in accordance with Annex A ; and
- (ii) Agree appointments to Committees and other bodies set out in Annex B, including the appointment of Chairs and Vice Chairs to Committees.

## **6. Appointment of Chief Executive (Pages 53 - 56)**

To consider making a formal appointment of a Chief Executive arising from the recommendation of the Chief Executive Appointments Panel held during the week prior to the Annual Meeting.

## **7. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer for this meeting:

Name: Jill Pickering

Contact details:

- Telephone – (01904) 552061
- E-mail – [jill.pickering@york.gov.uk](mailto:jill.pickering@york.gov.uk)

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For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

**This information can be provided in your own language.**

**我們也用您們的語言提供這個信息 (Cantonese)**

**এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)**

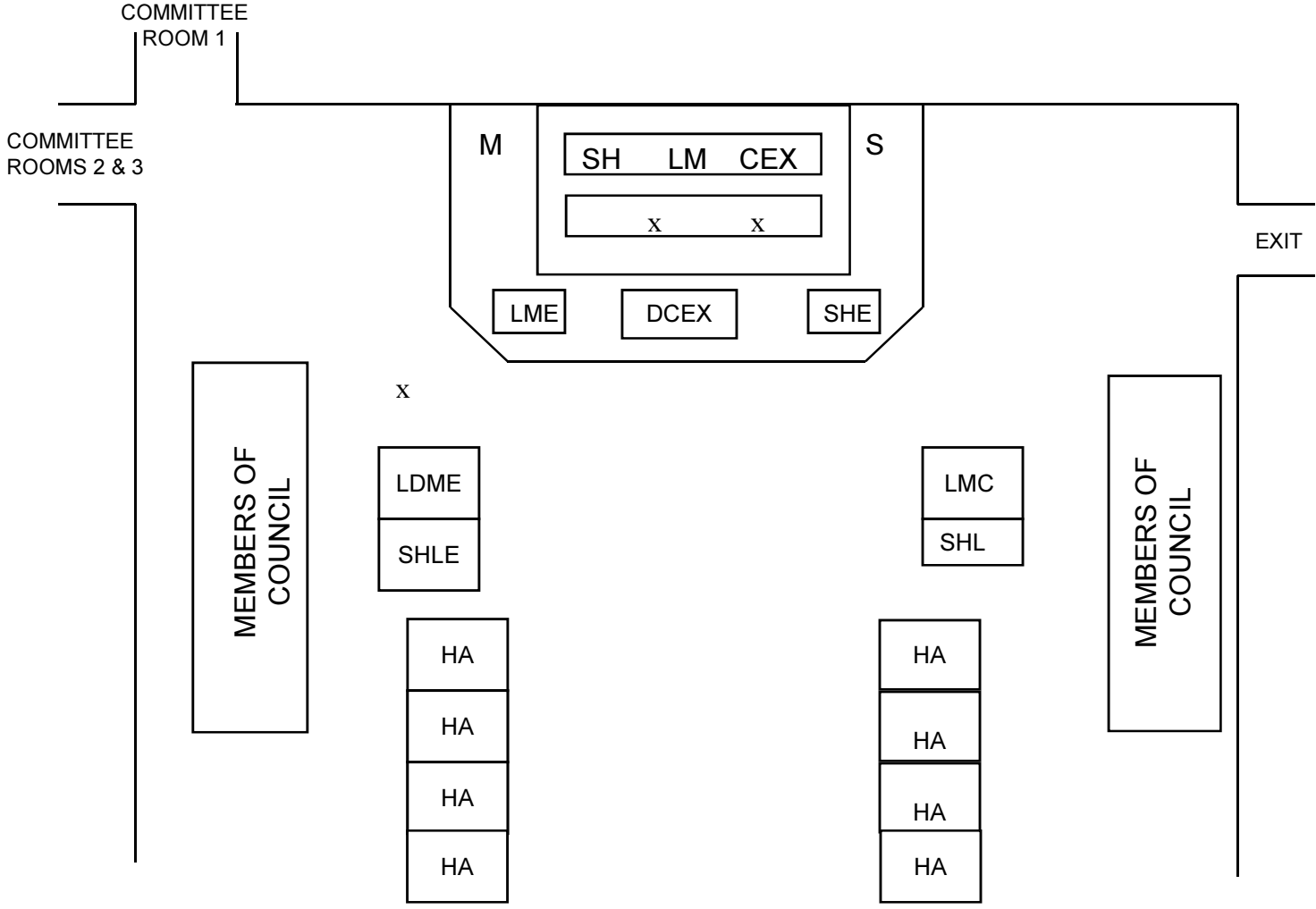
**Ta informacja może być dostarczona w twoim własnym języku. (Polish)**

**Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)**

**یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)**

** (01904) 551550**

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- LM - Lord Mayor
- LMC - Lord Mayors Consort
- SH - Sheriff
- SHL - Sheriff's Lady
  
- LME - Lord Mayor Elect
- LDME - Lady Mayoress Elect
- SHE - Sheriff Elect
- SHLE - Sheriff's Lady Elect
  
- CEX - Chief Executive
- DCEX - Deputy Chief Executive
  
- HA - Honorary Alderman
- S - Sword Bearer
- M - Mace Bearer
  
- X - Microphones

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**Annual Council Meeting**

26 May 2016

**Report of the Assistant Director, Governance & ICT****Allocation to Seats and Appointments to the Council Structure and Outside Bodies for 2016/17****Summary**

1. At its Annual General Meeting, Full Council considers the allocation to seats on Committees and other bodies every year and makes appropriate appointments for the coming Municipal Year.

**Background**

2. Council is now asked to make those appointments and to allocate those places on the committees and other bodies that it wishes to set up in order to run its business during the 2016/17 Municipal Year. These appointments are made in accordance with the political balance requirements set out in the 1989 Local Government & Housing Act, as may be required.

Council is also required to appoint its Leader at a Full Council Meeting under the Local Government Act 2000. Under the same statutory provisions, the appointed Council Leader is responsible for appointing between two and nine Executive Members.

**Allocation of Seats**

3. Under agenda item 5(i), Full Council is asked to approve appointments to those available seats to which the political balance rules must be applied under the terms of the Local Government & Housing Act 1989. Council is also asked to consider applying the rules to the remaining bodies it chooses to set up, in accordance with previous practice. Full details are contained in Annex A to this report.

## **Appointments to Committees, Working Groups & Outside Bodies**

4. Further to the allocation of seats referred to above, under agenda item 5, Full Council is asked to make appointments to those Committees and other bodies set out in Annex B. These include various outside bodies, together with Chairs and Vice Chairs of Committees and membership of Ward Committees. These appointments will be made in accordance with nominations to be made by political groups, together with nominations to places allocated to Independent Members.
5. Also included within Annex B are the details of statutory appointments which the Council is required to make to its Health & Wellbeing Board. This is a Committee of the Council but one to which proportionality rules do not have to be applied. Statutorily, the Council must appoint the Council Leader (or his or her nominee) to the Board. Traditionally, the Council has also appointed a further 3 Members to the Board. It is suggested that the Council may wish to allocate these 3 places as follows:
  - 1 Labour;
  - 1 Conservative;
  - 1 Liberal Democrat.

## **Fire Authority**

6. As shown in Annex A (proportionality of seats), Council must apply proportionality itself to its available places on the Fire Authority. The Council is entitled to 4 places, giving 1 place to each of the Labour, Conservative, Liberal Democrat and Green Groups.

## **Consultation**

7. In accordance with the usual process for gathering nominations to available places at the Annual Council Meeting, all party Groups have been consulted on and provided with the necessary information on available places.

## **Options**

8. Options open to the Council are:
  - (i) to approve or not approve the allocation of seats in accordance with the arrangements set out in Annex A;
  - (ii) to make the appointments proposed at the meeting to Committees and other bodies set out in Annex B, including the

appointment of Chairs and Vice Chairs to Committees, or propose alternatives;

### **Council Plan 2015-19**

9. Establishing an appropriate decision making and scrutiny structure, is essential in providing a framework through which the Council can make decisions relating to the delivery of its core priorities set out in the Council Plan, effectively.

### **Implications**

10. There are no known implications in relation to the following in terms of dealing with the specific matter before Members, namely to consider the allocation of seats and places to Committees and other bodies, including Chairs and Vice Chairs, together with the appointment of a Council Leader.
  - Financial
  - Human Resources (HR)
  - Equalities
  - Crime and Disorder
  - Property
  - Other

### **Legal Implications**

11. The Council is statutorily obliged to make appointments to committees, advisory committees, sub Committees and certain other prescribed bodies in accordance with the political balance rules. These rules may only be waived where no Member votes against the proposal. As with previous years, it is suggested that the rules be waived in relation to appointments to the Joint Standards Committee, in the interests of fairness, independence and equality on this Committee.

### **Risk Management**

12. In compliance with the Council's risk management strategy, there are no known risks associated with the recommendations in this report, other than the failure to meet the above legal requirements and the risk of a Council operating with no agreed political management arrangements (in the form of a decision making and scrutiny structure) should Annual Council fail to make any such arrangements.

**Recommendations**

13. Members are asked to consider the recommendations and annexes attached to this report and
- (i) Agree the allocation of seats in accordance with Annex A ; and
  - (ii) Approve appropriate nominations to Committees, other bodies and outside bodies, as well as appointments to Chairs and Vice-Chairs, as set out in this report, its annexes and any further details circulated prior to the meeting.

Reason: To fulfil the Council’s statutory requirements.

**Contact details:**

<b>Author:</b>	<b>Chief Officer Responsible for the report:</b>
Dawn Steel	Andrew Docherty
Head of Civic & Democratic Services	Assistant Director, Governance & ICT
Tel: 01904 551030	

**Report Approved**  **Date** 16 May 2016

**Specialist Implications Officer(s)** None

**Wards Affected:** All

**For further information please contact the author of the report**

**Annexes**

**Annex A** - Allocation of seats 2016/17

**Annex B** - Appointments to Committees and other bodies 2016/17, including outside bodies, and Ward Committees

**Background Papers**

None

Allocation of Seats on Committees, Sub-Committees, Boards and  
Working Groups between Political Groups

Note:

*Seats in relation to the meetings below have been allocated between groups by agreement and in accordance with the rules on political balance contained within the Local Government and Housing Act 1989.*

	Total	Lib Dem	Labour	Green	Con	Ind
<b>Decision Making Committees</b>						
Staffing Matters & Urgency Committee	3	1	1	0	1	0
Planning Committee	15	4	5	1	4	1
Area Planning Sub-Committee	11	2	4	1	4	0
Audit & Governance Committee	7	2	2	1	2	0
Gambling, Licensing and Regulatory Committee	15	4	4	1	5	1
Corporate Appeals Panel	3	1	1	0	1	0
Housing Appeals Panel	3	1	1	0	1	0
Education Appeals Panel	3	1	1	0	1	0
Environment Appeals Panel	3	0	1	0	1	1
<b>Scrutiny Function</b>						
	Total	Lib Dem	Labour	Green	Con	Ind
Corporate and Scrutiny Management & Policy Scrutiny Committee	9	2	3	1	3	0
Economic Development and Transport Policy & Scrutiny Committee	8	2	2	1	2	1
Communities and Environment Policy & Scrutiny Committee	7	2	2	0	2	1
Health & Adult Social Care Policy & Scrutiny Committee	6	1	2	1	2	0
Learning and Culture Policy & Scrutiny Committee	7	2	2	1	2	0
<b>Total seats to which proportionality must be applied</b>	100					
<b>Seat entitlement per Group</b>		25	31	8	31	5

### Other bodies to which proportionality also applies

Fire Authority	4	1	1	1	1	0
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**Note:** In view of the nature of the work of the Joint Standards Committee, Council has previously agreed not to apply proportionality strictly to the Committee to which appointments are be made on the following basis:

	Total	Lib Dem	Labour	Green	Con	Ind
Joint Standards Committee	5	1	1	1	1	1

### Other Bodies to Which Proportionality Does Not Apply

Although proportionality does not strictly apply on the following, the Council has traditionally decided to apply proportionality on these wherever possible. As such, the proportional figures would as follows for 2016/17:

<b>Local Plan Working Group</b>	13	3	4	1	4	1
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### Health & Wellbeing Board

Council must appoint the Leader or his/her nominee, in addition the Council currently has 3 other Members, one to each of the remaining Groups (excepting Independent Members) is suggested as per the 2015/16 Municipal Year.

## City of York Council

### Council Leader 2016/17

Councillor Carr

Note: The Council Leader to be appointed by Full Council. The remaining Executive Members listed below to be appointed by the Council Leader.

<b>Portfolio</b>	<b>Executive Member</b>	<b>Substitute</b>
Leader (incorporating Housing & Safer Neighbourhoods )	Carr	Any Executive Member
Deputy Leader and Executive Member for Economic Development & Community Engagement	Aspden	Any Executive Member
Finance & Performance	Steward	Any Executive Member
Environment	Waller	Any Executive Member
Transport & Planning	Gillies	Any Executive Member
Culture, Leisure & Tourism	Ayre	Any Executive Member
Adult Social Care & Health	Runciman	Any Executive Member
Education, Children & Young People	Rawlings	Any Executive Member

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## City of York Council Committees, Sub-Committees, Working Groups and Partnership Bodies 2016/17

<b>Staffing Matters and Urgency Committee (3)</b>			
Group	Composition	Membership	Status
Labour	(1)	Looker	
		Barnes (S)	Substitute
Conservative	(1)	Carr	Chair
		Myers(K)	Substitute
Liberal Democrat	(1)	Aspden	Vice-Chair
		Reid	Substitute
		Waller	Substitute

### Executive Advisory Groups

<b>Local Plan Working Group (13)</b>			
Proportionality does not apply to this body			
Group	Composition	Membership	Status
Labour	(4)	Barnes (N)	
		Derbyshire	
		Levene	
		Williams	
		Barnes (S)	Substitute
Conservative	(4)	Carr	
		Lisle	
		Mercer	
		Steward	Vice-Chair
		Rawlings	Substitute
Liberal Democrat	(3)	Ayre	Chair
		Orrell	
		Reid	
		Aspden	Substitute
		Cuthbertson	Substitute

Green	(1)	D'Agorne	
		Craghill	Substitute
Independent	(1)	Warters	

<b>Equality Advisory Group (3)</b>			
Group	Composition	Membership	Status
Liberal Democrat	(1)	Mason	
		Ayre	Substitute
Conservative	(1)	Richardson	
		Douglas	Substitute
Labour	(1)	Gunnell	
		Cannon	Substitute

### Quasi-Judicial/Regulatory Functions

<b>Planning Committee (15)</b>			
Group	Composition	Membership	Status
Labour	(5)	Boyce	
		Derbyshire	Vice Chair
		Funnell	
		Looker	
		Shepherd	
		tbc	Substitute
Conservative	(4)	Dew	
		Doughty	
		Galvin	
		Richardson	
		Carr	Substitute
		Gillies	Substitute
Liberal Democrat	(4)	Ayre	
		Cullwick	
		Cuthertson	
		Reid	Chair
		Hunter	Substitute

		Orrell	Substitute
Green	(1)	D'Agorne	
		Kramm	Substitute
Independent	(1)	Warters	

<b>Area Planning Sub-Committee (11)</b>			
Group	Composition	Membership	Status
Labour	(4)	Cannon	
		Flinders	
		Looker	
		Shepherd	Vice Chair
		Boyce	Substitute
Conservative	(4)	Carr	
		Galvin	Chair
		Gillies	
		Mercer	
		Doughty	Substitute
		Richardson	Substitute
Liberal Democrat	(2)	Hunter	
		Orrell	
		Cuthbertson	Substitute
		Reid	Substitute
Green	(1)	Craghill	
		D'Agorne	Substitute

<b>Joint Standards Committee (5)</b>			
Council has previously decided not to apply proportionality to ensure all Groups are represented			
Group	Composition	Membership	Status
Labour	(1)	Cannon	
		Funnell	Substitute
Conservative	(1)	Mercer	
		Galvin	Substitute

Liberal Democrat	(1)	Runciman	
		Reid	Substitute
Green	(1)	Kramm	
		D'Agorne	Substitute
Independent	(1)	Hayes	
Parish Council Member	1	Cllr Mark Waudby	
Parish Council Member	1	Cllr Chris Perrett	
Parish Council Member	1	Vacant	
Independent Person	1	Angharad Davies	
Independent Person	1	David Laverick	

<b>Audit and Governance Committee (7)</b>			
Group	Composition	Membership	Status
Labour	(2)	Barnes (N)	Chair
		Flinders	
		Williams	Substitute
Conservative	(2)	Dew	Vice-Chair
		Lisle	
		Gates	Substitute
Liberal Democrat	(2)	Cuthbertson	
		Fenton	
		Cullwick	Substitute
Green	(1)	Kramm	
		Craghill	Substitute
Co-opted Non-Statutory Members	(2)	Mr Chris Bateman (year 2 of 4 year term of office)	
		Mr Andrew Mendus (year 2 of 4 year term of office)	

		Mr Dave Mann	Reserve (in the event that Mr Bateman or Mr Mendus resign before the end of their term of office)
<b>Gambling, Licensing &amp; Regulatory Committee (15)</b>			
Group	Composition	Membership	Status
Labour	(5)	Boyce	Vice Chair
		Crisp	
		Funnell	
		Gunnell	
		Myers (D)	
Conservative	(4)	Douglas	Chair
		Gillies	
		Mercer	
		Richardson	
Liberal Democrat	(4)	Aspden	
		Hunter	
		Mason	
		Orrell	
Green	(1)	TBC	
Independent	(1)	Hayes	

### Appeals Panels

<b>Corporate Appeals Panel (3)</b>			
Group	Composition	Membership	Status
Labour	(1)	Gunnell	
		Looker	Substitute
Conservative	(1)	Galvin	
		Gillies	Substitute
Liberal Democrat	(1)	Waller	
		Reid	Substitute

<b>Housing Appeals Panel (3)</b>			
Group	Composition	Membership	Status
Labour	(1)	Shepherd	
		Wells	Substitute
Conservative	(1)	Mercer	
		Doughty	Substitute
Liberal Democrat	(1)	Reid	
		Mason	Substitute

<b>Education Appeals Panel (3)</b>			
Group	Composition	Membership	Status
Labour	(1)	Wells	
		Myers (D)	Substitute
Conservative	(1)	Gates	
		Richardson	Substitute
Liberal Democrat	(1)	Jackson	
		Mason	Substitute

<b>Environment Appeals Panel (3)</b>			
Group	Composition	Membership	Status
Labour	(1)	Derbyshire	
		Levene	Substitute
Conservative	(1)	Richardson	
		Mercer	Substitute
Independent	(1)	Hayes	

### **School Admission and/or Exclusion Appeals Panellists**

Joyce Bateman

Allison Jewitt

Aileen Bloomer

Philip Johnston

Christine Burt

Edward Kendall

Peter Cannings

Emma Langton

Robin Cook

Trevor Langton

Ian Dolben

Michael Lewis

Claire Dorer  
 Pauline Ensor  
 Jill Errington  
 Shauna Finch  
 Valerie Foote  
 Steve Graham  
 Christine Hanby  
 Pat Hill  
 Ron Humphrys  
 Malcolm Hutton  
 Paul Lum

Francis Loftus  
 Reg Parr  
 Anne Powell  
 Ian Savage  
 Rob Stay  
 Barry Thomas  
 Jackie Thompson  
 Michael Waudby  
 Mike Withers  
 Alison Yarrow

<b>Independent Remuneration Panel (Independent Panellists)</b>	
David Dickson	Andrew Scott
Elizabeth Heaps	Richard Shephard
Janet Hopton	

### Scrutiny Functions

<b>Corporate and Scrutiny Management Policy and Scrutiny Committee (9)</b>			
Group	Composition	Membership	Status
Labour	(3)	Crisp	
		Levene	Chair
		Williams	
		Looker	Substitute
Conservative	(3)	Galvin	Vice-Chair
		Gates	
		Lisle	
		Myers (K)	Substitute
Liberal Democrat	(2)	Fenton	
		Reid	
		Cuthbertson	Substitute
Green	(1)	D'Agorne	
		Kramm	Substitute

<b>Economic Development and Transport Policy and Scrutiny Committee (8)</b>			
Group	Composition	Membership	Status
Labour	(2)	Looker	
		Myers (D)	
		Derbyshire	Substitute
Conservative	(2)	Myers (K)	
		Gates	
		Lisle	Substitute
Liberal Democrat	(2)	Cullwick	
		Cuthbertson	Chair
		Hunter	Substitute
Green	(1)	D'Agorne	Vice Chair
		Kramm	Substitute
Independent	(1)	Warters	

<b>Communities and Environment Policy and Scrutiny Committee (7)</b>			
Group	Composition	Membership	Status
Labour	(2)	Funnell	
		Gunnell	Chair
		Boyce	Substitute
Conservative	(2)	Dew	
		Richardson	Vice-Chair
		Myers (K)	Substitute
Liberal Democrat	(2)	Hunter	
		Mason	
		Cullwick	Substitute
Green	(1)	Kramm	
		D'Agorne	Substitute



<b>Health and Adult Social Care Policy and Scrutiny Committee (6)</b>			
Group	Composition	Membership	Status
Labour	(2)	Barnes (S)	
		Derbyshire	
		Funnell	Substitute
Conservative	(2)	Doughty	Chair
		Richardson	
		Douglas	Substitute
Liberal Democrat	(1)	Cullwick	Vice-Chair
		Fenton	Substitute
Green	(1)	Craghill	
		D'Agorne	Substitute

<b>Learning and Culture Policy and Scrutiny Committee (7)</b>			
Group	Composition	Membership	Status
Labour	(2)	Barnes (S)	
		Wells	
		Shepherd	Substitute
Conservative	(2)	Brooks	
		Dew	
		Mercer	Substitute
Liberal Democrat	(2)	Fenton	Vice-Chair
		Jackson	
		Reid	Substitute
Green	(1)	Craghill	Chair
		D'Agorne	Substitute

Dr Julie Dickinson

Parent Governor Representative

Mr A Hagon

Parent Governor Representative

Vacancy

Church of England Representative

Vacancy

Catholic Representative

<b>Health and Wellbeing Board (3)</b>		
	Membership	Status
CYC Member (Chair, Leader's appointment)	Runciman	
CYC Member Appointment	Brooks	
	Douglas	Substitute
CYC Member Appointment (Labour nomination)	Cannon	
	Looker	Substitute
CYC Member Appointment (Green nomination)	Craghill	
	D'Agorne	Substitute
	Sharon Stoltz, Director of Public Health	CYC
	Marion Gibbon, Assistant Director- Consultant in Public Health	Substitute
	Jon Stonehouse, Director of Children's Services, Education and Skills	CYC
	Eoin Rush, Assistant Director Children's Specialist Services	Substitute
	Martin Farran, Director of Adult Social Care	CYC
	Michael Melvin, Interim Assistant Director, Adult Social Care	Substitute
	Rachel Potts, Chief Operating Officer	Vale of York Clinical Commissioning Group
	Michelle Carrington, Chief Nurse	Substitute
	Mark Hayes, Chief Clinical Officer	Vale of York Clinical Commissioning Group
	Tracey Preece, Chief Finance Officer	Substitute
	Julie Warren, Locality Director (North) NHS England	NHS England
	Shaun Jones, Head of	Substitute

	Assurance and Delivery, NHS England	
	Colin Martin, Chief Executive,	Tees, Esk and Wear Valleys NHS Foundation Trust
	Ruth Hill, Director of Operations for York and Selby	1 <sup>st</sup> Substitute
	Patrick Crowley, Chief Executive	York Teaching Hospital NHS Foundation Trust
	Mike Proctor, Deputy Chief Executive	1 <sup>st</sup> Substitute
	Wendy Scott, Director of Community Services, Scarborough, Whitby and Ryedale	2 <sup>nd</sup> Substitute
	Mike Padgham, Chair	Independent Care Group
	Keren Wilson, Chief Executive	Substitute
	Sarah Armstrong	York Centre for Voluntary Service (CVS)
	Catherine Surtees, Head of Business Development	1 <sup>st</sup> Substitute
	Jane Hustwit, Chair of Trustees	2 <sup>nd</sup> Substitute
	Siân Balsom, Manager	Healthwatch York (no substitute)
	Tim Madgwick, Deputy Chief Constable	North Yorkshire Police
	Paul Kennedy, Assistant Chief Constable	Substitute
	Richard Anderson, Superintendent, North Yorkshire Police	Substitute

### Corporate Parenting Board (8)

(Membership to be in accordance with Terms of Reference)

Group	Composition	Membership	Status
	Nominees to follow		

## Other Local Authority Bodies

North Yorkshire Fire and Rescue Authority (4)			
Group	Composition	Membership	Status
Labour	(1)	Myers (D)	
Conservative	(1)	Richardson	
		Steward	Substitute
Liberal Democrat	(1)	Waller	
		Aspden	Substitute
Green	(1)	Kramm	
		D'Agorne	Substitute

North Yorkshire Police and Crime Panel (2)			
Group	Composition	Membership	Status
	Nominees to follow subject to confirmation from North Yorkshire County Council on the appropriate composition		

West Yorkshire Combined Authority			
Group	Composition	Membership	Status
		Aspden	Council's Lead Member
		Carr	Substitute representative

West Yorkshire Combined Authority – Investment Committee			
Group	Composition	Nomination	Status
	Executive Member for Transport <i>(Nominated for appointment by WYCA)</i>  (Leader will also serve on this committee as directly appointed by the WYCA)	Gillies  Waller	Substitute

<b>West Yorkshire Combined Authority – Governance &amp; Audit Committee (1)</b>			
Group	Composition	Membership	Status
Chair of Audit & Governance Committee		Barnes (N)	

<b>West Yorkshire Combined Authority – Transport Committee (1)</b>			
Group	Composition	Membership	Status
Executive Member for Transport		Gillies	
Non-Voting Observer status			
		Reid	Substitute

<b>West Yorkshire Combined Authority - Scrutiny Committee</b>			
Group	Composition	Membership	Status
Conservative	(1)	Douglas	
Liberal Democrat	(1)	Cuthbertson	
Labour	(1)	Boyce	

<b>Yorkshire Purchasing Organisation (2)</b>			
Group	Composition	Membership	Status
Liberal Democrat	(1)	Waller	
		Reid	Substitute
Conservative	(1)	Mercer	
		tbc	Substitute

<b>Joint Health Overview and Scrutiny Committee (Yorkshire and the Humber) (1)</b>			
Group	Composition	Membership	Status
		Douglas	
		tbc	Substitute

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Appointment of Chairs and Vice-Chairs of Committees,  
Sub-Committees and Working Groups 2016/17

<b>Executive Function</b>	<b>Chair</b>	<b>Vice - Chair</b>
Executive	Carr	Aspden
Staffing Matters & Urgency Committee	Carr	Aspden

<b>Quasi-Judicial/Regulatory Function</b>		
Planning Committee	Reid	Derbyshire
Area Planning Sub-Committee	Galvin	Shepherd
Joint Standards Committee	-	-
Audit & Governance Committee	Barnes (N)	Dew
Gambling, Licensing & Regulatory Committee	Douglas	Boyce
Corporate Appeals Panel	-	-
Housing Appeals Panel	-	-
Education Appeals Panel	-	-
Environment Appeals Panel	-	-

<b>Scrutiny Functions</b>	<b>Chair</b>	<b>Vice - Chair</b>
Corporate and Scrutiny Management Policy and Scrutiny Committee	Levene	Galvin
Economic Development and Transport Policy and Scrutiny Committee	Cuthbertson	D'Agorne
Communities and Environment Policy and Scrutiny Committee	Gunnell	Richardson
Health and Adult Social Care Policy and Scrutiny Committee	Doughty	Cullwick
Learning and Culture Policy and Scrutiny Committee	Craghill	Fenton

<b>Executive Working Groups</b>	<b>Chair</b>	<b>Vice - Chair</b>
Local Plan Working Group	Ayre	Steward

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**CITY OF YORK COUNCIL  
APPOINTMENTS TO OUTSIDE ORGANISATIONS 2016/17**

**CATEGORIES**

- 1 Agreed Member Level Appointment - At least one to be Executive Member.  
 2 Bodies where at least one Council appointee should be a Member.  
 3a Appointments which may be made at Member or Community Rep Level.  
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 4 Bodies where any Member representation should be a Ward or Community member.  
 \* Council Member places on various internal drainage boards allocated by Council to nominated Parish Council representatives

Organisation	Appointee (s)	Category	Total No of Members	Lib Dem	Lab	Con	Green /Ind	Total No of Reps Entitled	Member	Community Reps
Acaster Malbis Knowles Educational Foundation (2 representatives of CYC and are elected or re-elected every 4 years)	Mrs Kitty Lamb Mrs Olivia Blacker	3a	2					2		
Active York Executive Member for Culture, Leisure and Tourism Substitutes are not permitted.	Ayre	1	1					1		
Adoption Panel Substitutes are not permitted.	Brooks	2	1					1		
Ainsty 2008 Internal Drainage Board	Galvin Carr Mr G Smith, (Parish Council) Steve Wragg (officer) Vacancies	3a	8					11	*	

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Arlish and Chambers Charity (W) Christ Parish Estate Charity	Mr H Briggs (Parish Council)	3b						3		1
Association for Public Service Excellence (APSE)	Crisp Reid		2					2		
Bell Farm Social Hall Management Committee Representative should be a Ward or Community member	Boyce Funnell	4	2					3	2	1
Board of Directors of Veritau Limited	Steward Ian Floyd (officer)	1	1					1		
British Sugar Community Forum Acomb Ward Member x 2 Rural West Ward Member Holgate Ward Member	S Barnes Derbyshire K Myers Gillies	4	4					4		
Business Support York and North Yorkshire	Aspden Dew (sub)	2	1					1		

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Subs are allowed										
Charity of Jane Wright Subs are not permitted Appointments are for 4 years	Miss A Sains, (3 Dec 2020) Ms S Cooke (6 Oct 2018)	3b						2		2
City of York Trading Company (The Members are non-executive directors. Subs are not permitted.)	Funnell Gates	1	2					1		
City of York Trading Company Shareholder Committee	Boyce Cuthbertson Rawlings	1	3					3		
Clifton Backies Management Board Subs are not permitted Representatives should be a ward or community member	Dew Lisle Wells	4	3					3	3	

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Community Stadium Lead Members Group (1 should be the local ward member)	Ayre Gillies Looker Orrell D'Agorne Warters	2	7					7		
Consultation Meetings with Looked After Children "Show Me That I Matter" Subs are allowed	<b>TBC</b>	2	2					2		
Derwenthorpe Partnership Forum Subs are allowed	Funnell Vacancies		4					4		
Fairness and Equalities Board The individual term of office will be 3 years for all except the ex officio	<b>TBC</b>	1	2					2		

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members. Members may not be re-nominated until 3 years after they last served.										
Foss 2008 Internal Drainage Board (no subs allowed)	Richardson Warters  Cllr S Wiseman Cllr D Crossley Cllr C Chambers Cllr G Tate Cllr C Perrett (Parish Councillors) Steve Wragg (officer)	3a	4					10	*	
Fostering & Sharing Care Panel (No subs permitted)	Runciman	2	1					1		

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Friends of St Nicholas Fields	Craghill	4	1					1	1	
Fulford Parish Council Cemetery Committee	Aspden	4	1					1	1	
Germany Beck Community Forum Fulford Ward Member Fishergate Ward Member	Aspden D'Agorne	4	2					2		
Glen Family Resource Centre (The) <i>Members' Quarterly Visits to Children's Homes</i>	S Barnes Cuthbertson Doughty	2	3					3		
Heslington East Community Forum (Ward Member for Hull Road, Fulford & Heslington, and Osbaldwick and Derwent) (A sub is permitted)	Aspden Levene Barnes N (sub)	4	No set figure					No set figure		
Joint Member Working Group on the Joint Mineral and Waste Plan	Reid Richardson	2	2					2		

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Subs are permitted										
Joint Health Overview and Scrutiny Committee (Yorkshire and the Humber)	Douglas							1		
Kyle and Upper Ouse Internal Drainage Board (Substitutes are not permitted).	Cllr Rawlings Cllr R Binns Cllr M Waudby Mr K Hayton (Parish Councillors) Steve Wragg (officer)	3a	5					9	*	
Learning City York	Rawlings	2	1					1		
Leeds & York Partnership NHS Foundation Trust (Mental Health) (3 yr appt to May 2016)	Douglas	2	1					1		

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Leeds City Region LEP Employment & Skills Panel (Subs are permitted)	Runciman Cuthbertson (sub)	1	1					1		
Leeds City Region LEP Leaders Board (Subs are permitted)	Aspden Carr (sub)	1	1					1		
Leeman Road Millennium Green Trust	Derbyshire	4	2					2	2	
Local Access Forum	D Myers	2	2					2		
Local Government Association – Councillors’ Forum Observer status only, CYC do not appoint direct to this (A sub is permitted)	Aspden Reid (sub)	1	1					1		
Local Government Association – General Assembly (Subs are permitted)	Aspden Reid Carr	1	4					4		



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At least one of the representatives is to be a Executive Member	Looker Crisp (Sub)									
Local Government Information Unit	Fenton	1	1					1		
Local Government North Yorkshire and York (Must be Leader, subs are allowed)	Carr Aspden (sub)	1	1					1		
Local Government North Yorkshire and York Housing Board (A sub is permitted)	Carr Reid (sub)	1	1					1		
Local Government North Yorkshire Spatial Planning & Transport Board  The position has to be occupied by the Executive Member for Planning and Transport (A sub is permitted)	Gillies Reid (sub)	1	1					1		

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Make It York Board (Formally Visit York) Must be Leader (A sub is permitted)	Carr Aspden (sub)	1						1		
Make It York Shareholders Committee (A sub is permitted)	Cuthbertson Craghill Hayes Levene K Myers Cullwick (sub)	2	5					5		
Mental Health and Learning Disabilities Partnership Board (A sub is permitted)	Douglas Ayre (sub)		1					1		
Micklegate York Charitable Trust Must be Ward Member	Gunnell	4	1					1		
North Yorkshire Flood Risk Partnership	Waller	1	1					1		

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North Yorkshire Local Transport Body (observer status)	Gillies	2	1					1		
North Yorkshire Pension Fund Committee (A sub is permitted)	Steward Mercer (sub)	1	1					1		
North Yorkshire Pension Fund – Local Pension Board (Subs are not permitted)	Cuthbertson		1					1		
North Yorkshire Strategic Housing Partnership Exec Member responsible for housing	Carr	1	1					1		
Ouse and Derwent Internal Drainage Board	Cllr Brooks Mr R W Bramley Mr A Vevers (Parish Councillors) Steve Wragg	3a	3					5	*	

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	(officer)									
PATROL Adjudication Joint Committee	Gillies	1	1					1		
Peasholme Centre Management Committee	<b>TBC</b>	2	2					2		
Portage and Early Support Steering Group	Vacancy		1					1		
Quality Bus Partnership (Subs are permitted)	Gillies, Richardson Cannon, Levene Orrell, Reid D'Agorne	2	8					8		
Rail North Ltd (RNL) and the Association of Rail North Partner Authorities ("The Association")	Gillies	1	1					1	1	

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Reserve Forces & Cadets Association for Yorkshire & the Humber	Cuthbertson	2	1					1		
Rural Action Yorkshire	Douglas	3a	1					1	1	
SACRE (Standing Advisory Conference on Religious Education) (subs not allowed)	Cullwick Funnell Rawlings	2	4					4		
Safeguarding Adults Board (SAB)	Runciman	1								
Safer York Partnership (A sub is permitted)	Carr Mason (sub)	2	1					1		
Schools Forum (formally known as York Education Partnership) Executive Member for Education, Children and Young People	Rawlings Runciman	1	2					2		

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School Improvement and Monitoring Group (formerly Ofsted Sub-Group) (A sub is permitted)	Cannon Cuthbertson Rawlings Runciman (sub) Vacancy	2	4					4		
Shopmobility York	Richardson	2	1					1		
SNAPPY (Subs are permitted)	Jackson S Barnes	3a	2					2	2	
St Michael le Belfrey with St Wilfrid Charities for the Poor (Subs are not permitted)	Cannon	3a	1					1	1	
St Wilfrid's Eleemosynary Charity The City of York Council representatives are trustees and each appointment shall be made for	Cuthbertson Mason	2	2					2		

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a term of four years										
Tang Hall Community Centre	Funnell Shepherd	4	2					2	2	
Tees, Esk and Wear Valley NHS Foundation Trust (The term of office of the appointment should be for a maximum of three years.)	Mason	2	1					1		
Terry's Community Forum Ward Members from: 3 x Micklegate 1 x Dringhouses and Woodthorpe 1 x Bishopthorpe 1 x Fishergate (A sub is permitted)	Hayes, Kramm, Gunnell Fenton (Mason – sub) Galvin D'Agorne	4	6					6		

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The City of York Safeguarding Children Board (Lead Member for Education, Children & Young People observer status)	Rawlings	1	1					1		
19 Wenlock Terrace (Looked after Children)- <i>Members' Quarterly Visits to Children's Homes</i>	S Barnes Cuthbertson Doughty	2	3					3		
Without Walls Partnership (Subs are permitted) The Chair of Health and Wellbeing Board is also invited to attend meetings.	Aspden Carr Looker Reid (sub)	2	3					3		
York @ Large Exec Member for Leisure, Culture and Tourism (Subs are permitted)	Ayre	1	1					1		
York and District Citizen's Advice Bureau The City of York Council	Ayre	2	1					1		



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representative has observer status										
York and North Yorkshire Waste Partnership (Members) (Subs are permitted)	Waller	2	1					1		
York Central Lead Members (formerly York Central Steering Board) Should include 1 Ward Member for Holgate and 1 Ward Member Micklegate (A sub is permitted)	Derbyshire (Holgate) Gunnell (Micklegate) Levene (Lab) Hayes (Ind) Reid (Lib/Dem) Kramm (Green) K Myers (Cons) Crisp (sub)	2	7					7		
York Citizens Theatre Trust (formerly York Theatre Royal Board)	Dew Looker Reid	2	3					3		

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York City Charities	D Myers	3a	2					2		2
York CVS Board of Trustees (observer status only)	<b>TBC</b>	3a	2					2	2	
York Economic Partnership (Subs are permitted)	Aspden Carr Looker Derbyshire (sub) Reid (sub)	2	3					3		
York Environment Forum (non voting members) Representative from each political group Subs are permitted	Craghill Cuthbertson D Myers Richardson	2	6					6		
York Environment Partnership	Waller	2	1					1		
York Fairtrade City Steering Group	Cullwick Waller (sub)	2	1					1		

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(Subs are permitted)										
York Museums Trust (Subs are permitted)	<b>TBC</b>	2	2					2		
York NHS Teaching Hospital Foundation Trust Members Council (appointment for 3 years)	Galvin	2	1					1		
York, North Yorkshire and East Riding LEP Board (A sub is permitted)	Carr Aspden (sub)	1	1					1		
York, North Yorkshire and East Riding Local Enterprise Partnership Infrastructure Programme Board (A sub is permitted)	Carr Reid (sub)	2	1					1		
York and North Yorkshire Playing Fields Association	Ayre Crisp		2					2		
York Outer Ring Road (YORR) Lead Members Board (One Member from Conservative,	D'Agorne Dew		4					4		

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Liberal Democrat, Labour and Green groups. Subs are allowed at specific meetings).	Levene Orrell									
York Sports Village Stakeholder Group Exec Member responsible for Leisure	Ayre	1	1					1		
York Wheels	Gillies	2	1					1	1	
Yorkshire & Humber (Local Authorities) Employers Association. (Formerly The Regional Employers Organisation)	Carr	2	1					1		
Yorkshire and Humberside Pollution Advisory Committee	Waller	2	1					1		
Yorkshire Purchasing Organisation	Mercer Waller	2	2					2		

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Yorkshire Regional Flood and Coastal Committee (jointly with NYCC) (A sub is permitted)	Waller	1	1					1		
Yor OK Board (A sub is permitted)	<b>TBC</b>	2	2					2		
Yorventure Management Group (A sub is permitted)	Reid Waller (sub)	2	1					1		
Yorwaste	Reid	2	1					1		

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## City of York Council Ward Committee Membership 2016/17

<b>Ward Committee</b>	<b>Membership</b>
Acomb	S Barnes and K Myers
Bishopthorpe	Galvin
Clifton	D Myers and Wells
Copmanthorpe	Carr
Dringhouses and Woodthorpe	Fenton, Mason and Reid
Fishergate	D'Agorne and Taylor
Fulford and Heslington	Aspden
Guildhall	Craghill, Flinders, Looker
Haxby and Wigginton	Cuthbertson, Gates and Richardson
Heworth	Boyce, Funnell and Williams
Heworth Without	Ayre
Holgate	Cannon, Crisp and Derbyshire
Hull Road	N Barnes, Levene and Shepherd
Huntington and New Earswick	Cullwick, Orrell and Runciman
Micklegate	Gunnell, Hayes and Kramm
Osbaldwick and Derwent	Brooks and Warters
Rawcliffe and Clifton Without	Dew, Lisle, Rawlings
Rural West York	Gillies and Steward
Strensall	Doughty and Douglas
Westfield	Hunter, Jackson and Waller
Wheldrake	Mercer

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**Membership of Committees, Working Groups and Outside Bodies***Updated List circulated at the meeting and published online***Committees and Working Groups**

<b>Corporate Parenting Board</b>			
Proportionality does not apply to this committee and the allocations are suggestions only Membership to be in accordance with the Terms of Reference			
Group	Composition	Membership	Status
Labour	(2)	Barnes (S)	Children's Home visits Glen & Wenlock Terrace Show Me That I Matter Panel
		Gunnell	Another appropriate elected Member
Conservative	(2)	Brooks	Adoption Panel Show Me That I Matter Panel
		Rawlings	Member for Education, Children and Young People's Services
Liberal Democrat	(2)	Cuthbertson	Children's Home visits Glen & Wenlock Terrace
		Runciman	Fostering & Sharing Care Panel Show Me That I Matter Panel

<b>North Yorkshire Police and Crime Panel (2)</b>			
Group	Composition	Membership	Status
Conservative	(1)	Dew	
Liberal Democrat	(1)	Mason	Vice Chair

**Planning Committee**

To appoint Councillor Cannon as the Labour substitute

**Gambling, Licensing and Regulatory Committee**

To appoint Councillor D'Agorne as the Green Committee member

## **Outside Bodies**

### **Consultation Meetings with Looked After Children “Show Me That I Matter”**

To appoint Councillors S Barnes, Brooks and Runciman to the Consultation Meetings

### **Fairness and Equalities Board**

To appoint Councillor Ayre (ex officio appointment as the Executive Member for Culture, Leisure and Tourism) and Councillor Richardson and note that he is currently serving a 3 year appointment ending in May 2018

### **Peasholme Centre Management Committee**

To appoint Councillors Cannon and Runciman to the Committee

### **York CVS Board of Trustees** (observer status only)

To appoint Councillors Mason and K Myers to the Board

### **York Museums Trust**

To appoint Councillor Cuthbertson and note that he is serving a 3 year appointment ending in September 2018 and Councillor K Myers who is also serving a 3 year appointment ending in November 2018

### **Yor OK Board**

To appoint Councillors S Barnes, Rawlings and Runciman to the Board together with Councillor Reid as substitute Member



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**Annual Council Meeting****26<sup>th</sup> May 2016**

Report of the Head of Human Resources and Organisational Development

**Ratification of Appointment of Chief Executive****Summary**

1. This report seeks formal ratification of the appointment of Chief Executive.

**Background**

2. At Staffing Matters and Urgency Committee on the 29<sup>th</sup> March 2016 approval was given to establish an Appointments Sub-Committee for Chief Officer appointments and to delegate sufficient powers to that Sub-Committee to enable it to conduct the recruitment process, select and recommend for appointment a Chief Executive and Head of Paid Service, subject to the requirements of the standing orders on appointment.
3. The post of Chief Executive and Head of paid Service was advertised nationally at the agreed salary of £130,000 to £145,000. The advert attracted a strong field of candidates.
4. Agreed at Staffing Matters and Urgency Committee on the 17<sup>th</sup> May 2016 was an Appointment Committee comprising of Councillors Carr, Aspden and Looker. Interviews took place over a 2 day period 19<sup>th</sup> – 20<sup>th</sup> May 2016.
5. The final appointment of Chief Executive and Head of Paid Service must statutorily be made at a full Council meeting. The Appointments Committee have selected a candidate and are recommending the appointment to Council.

**Consultation**

6. The Appointments Committee was supported in this process by Dawn Baxendale, Chief Executive of Southampton City Council

who undertook a technical assessment of each of the eight shortlisted candidates.

7. An assessment day then took place on 19th May and involved a number of panels and exercises designed to test the suitability of candidates for the post. Local community representatives, partner representatives and business leaders participated in this process.
8. Members of the Appointments Committee were provided with feedback from the assessment day and agreed that five candidates should progress to the final interview stage.
9. The final interview stage was held on 20th May 2016 and candidates were interviewed by the Appointments Committee. Each candidate was also required to give a presentation on a relevant topic prior to their interview. The Committee were advised by Dawn Baxendale and Mark Bennett Head of Head of Human Resources and Organisational Development
10. Following the conclusion of the interview process the Appointments Committee considered the candidates and it was agreed that Mary Weastell should be recommended for appointment on a salary of £130,000.
11. The offer of appointment will be subject to the standard pre-employment screening checks including an enhanced Disclosure & Barring background.
12. In line with the statutory procedures which apply to Chief Officer appointments Executive have been informed of this proposed appointment and no objections have been received.

### **Options**

13. There are no alternative options for Members to consider.

### **Analysis**

14. The ratification of the appointment will allow the post to be filled permanently without delay.

### **Council Plan 2015-19**

15. Ratifying the appointment to the post of Chief Executive will contribute to the delivery of the core priorities set out in the Council Plan.

## Implications

16. The following implications have been considered:

**Financial** – The salary cost will be managed from within existing budget and recruitment costs have been kept to a minimum.

**Human Resources (HR)** – The job description for the Chief Executive has been subject to the Council's established job evaluation mechanism, the grade established for the post and the agreed Council Pay Policy. The Appointments Committee is in line with the constitutional requirements for the recruitment and appointment of Chief Officers. The appointment will be carried out in accordance with the Chief Officer recruitment protocols.

**Equalities** - There are no specific equalities implications.

**Legal** – The Council has a statutory duty to appoint a Head of Paid Service under the Local Government and Housing Act 1989.

The Appointments Committee was created pursuant to S.102 (1)(c) of the Local Government Act 1972 and its terms of reference are to shortlist for, interview and recommend for appointment to the position of Head of Paid Service.

The process of appointing officers of this level is regulated by the Local Authority (Standing Orders) (England) Regulations 2001. Amongst other things, these regulations require that an appointment committee must include at least one member of the Executive and further, that no formal offer of appointment may be made until all members of the Executive have been informed of the details of the intended appointee, and have raised no objection within the specified period. Full Council must also approve the appointment before an offer of appointment is made.

**Crime and Disorder** – There are no crime and disorder implications.

**Information Technology (IT)** – There are no IT implications.

**Property** – There are no property implications.

**Other** – There are no other implications.

**Risk Management**

17. The risk of no or delayed appointment could risk delivery against the Council Plan and its priorities.

**Recommendations**

18. Members are asked to agree:

That the offer of the post of Chief Executive as set out at paragraph 10 is ratified.

Reason: To enable the Council to operate effectively, and to avoid any further delay.

**Contact Details**

**Author:**

Mark Bennett  
Head of HR & OD

**Chief Officer Responsible for the report:**

Ian Floyd  
Director of CBSS

**Report  
Approved**



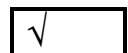
**Date** 24<sup>th</sup> May 2016

**Specialist Implications Officer(s)**

Legal: Andrew Docherty, Assistant Director, Governance and ICT  
Finance: Debbie Mitchell, Corporate Finance Manager  
HR: Mark Bennett, Head of HR & OD

**Wards Affected:**

**All**



**For further information please contact the author of the report**

**Background Papers:**

None.

**Annexes**

None.